

Please read carefully and keep all these notes before completing the Housing Details Form

WHO CAN APPLY FOR HELP WITH HOUSING?

First Year Undergraduates

In order to apply for help with housing, you must have selected Winchester as your firm choice through UCAS. If you have not yet made your selection or have not made Winchester your firm choice, please do not send an application as you are not yet eligible to apply. You will be able to make your application once you hold Winchester as your firm choice (or if your place is confirmed at the end of August for insurance students). Clearing students will be able to apply for housing once they have accepted a place with us in August or September. All applications will be checked on arrival in the housing office. Any applications from students who are not eligible to apply will be declined and the student will be asked to reapply once they hold Winchester as firm.

Postgraduates/Returning Students

Postgraduate or returning students are only eligible to apply if they are from a non-EU country (and therefore paying full overseas fees) or have disability / medical grounds to stay in halls for the duration of their course (a GP or consultant certificate will be required as support).

25 mile radius

Priority is given to students who live more than 25 miles from the King Alfred Campus. Distances will be calculated using <http://www.theaa.com/> (using SO22 4NR as the starting postcode).

WHAT CAN I APPLY FOR?

University Managed Housing

Due to high numbers of applications this year, it is unlikely we will be able to offer a place in halls of residence or University Managed Housing to those applying after the 1st August. However, there is an option on the form for you to indicate if you would like to be offered a room if one becomes available. Please note that this is most likely to be after the start of term.

Private Sector Housing

If you wish to secure accommodation before the start of term you will need to do so in the private sector. Our dedicated private sector housing team will help you with friendly help and advice on where to look for accommodation. We provide other services such as going through a contract with you if you have questions. Join our Facebook group 'Winchester Freshers Housing' to make contacts and find out about listings.

First Year Contact List

To help you get in touch with other new students you can be added to our first year contact list. By asking to go on the list, you give us permission to distribute your contact details to other students on the list. This list is not made available to any others than those on the list. Housing Services will send regular updates of any new adverts to those on the list.

COSTS

Costs for halls of residence are detailed on the website (www.winchester.ac.uk). Costs in the private rented sector vary but on average usually range between £75 to £100 per week depending on facilities, whether bills are included etc. Private sector landlords will often take a deposit of a month or 6 weeks' rent.

WHAT HAPPENS NEXT?

When your details form is received by the Housing Office, it will be date stamped and logged. We will send you an email receipt so you know we have received your form. Please be aware that some e-mail providers reject messages from senders not on your contact list. If you have not received this e-mail after two weeks, please contact us.

INTERNATIONAL STUDENTS

We endeavour to provide accommodation on campus for students from outside the European Union (not including the Channel Islands) for the duration of their course. However, this cannot be guaranteed for those who apply after the 1st August.

If you wish to purchase a bedding or kitchen pack, you can request this on your application form. Packs cost approximately £25 each. Exact prices will be confirmed in your offer pack.

STUDENTS WITH DISABILITIES / MEDICAL REQUIREMENTS

If you have a disability or severe medical condition, please let us know on your form and give us details of any special requirements so we can make any necessary arrangements. A GP or consultant certificate will be required as supporting evidence. Any information disclosed on your housing request form will be shared with other appropriate personnel. In signing the form, you are giving explicit consent to the sharing of necessary information. For those applying after the 1st August, the University will endeavour to meet your requirements but cannot guarantee this.

HOUSING FOR FAMILIES / COUPLES

There are a very limited number of flats (four 1 bedroom, one 2 bedroom) allocated to students with children or couples. It is likely that all the flats will be allocated for 2011-12 by the 1st August but please indicate on your form if you wish to be considered for a flat, should one become available.

All licences are for 50 weeks – unfortunately we are not able to offer short term contracts on the flats. If you wish to apply for one of the flats, please include a letter with your form detailing your situation. Priority is given to students with families, then couples. Couples are required to provide proof of a previous joint tenancy. Students living in the flats will not be able to bring cars on campus unless they have childcare commitments.

PARKING

Students living in halls of residence will not be able to bring a car and park on campus unless they hold a disabled blue badge. Students living off campus in a University Managed House or in the private rented sector can bring a car and park at their property, subject to any local resident permit zones. You will not be able to bring your car onto University campus.

EQUAL OPPORTUNITIES

The University has an Equal Opportunities Policy to which all students must abide. The University is committed to equality, diversity and an inclusive and supportive environment. All students are required to treat each other fairly and with respect, regardless of their age, colour, disability, family responsibilities, gender identity, marital status, national origins, race/ethnicity, religious or political beliefs and affiliations, sex, sexual orientation, socio-economic background or other inappropriate distinction. Any discriminatory behaviour including harassment or bullying, by individuals or groups, will be regarded extremely seriously and will be grounds for disciplinary action, which may include expulsion.

RETURNING YOUR FORM

Please return your completed form to:

Student Housing Services
University of Winchester
Winchester
SO22 4NR

Or fax it to us at: 01962 842280

Office use only

Date received

Added to list

Email sent

Personal Details:

Winchester Student Reference Number	
Name	
Date of Birth	Age
Address	
Postcode	
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Tel No.	Email
Mobile No.	
Course	
Date you went firm with UCAS	
<p><i>If you have a severe medical condition or disability, please provide details on a separate sheet.</i></p> <p><i>If we are able to offer you a space in University Managed accommodation, supporting evidence (usually a doctor's letter) will be required.</i></p>	

I would like to be placed on the waiting list for University Managed Accommodation <input type="checkbox"/> <i>Any spaces available will be allocated with priority given to undergrads living more than 25 miles away.</i>	
Type of accommodation preferred: catered <input type="checkbox"/> self-catered <input type="checkbox"/> off campus house <input type="checkbox"/>	
Please add my details to the 1st Year contact list <input type="checkbox"/> <i>This list will be distributed to all prospective first years who have asked to be included on it along with any listings available.</i>	
Please send me accommodation listings <input type="checkbox"/> <i>We will send you any listings available and useful websites to try.</i>	
Additional Information:	
Signature:	Date