

SMOKING ON SITE POLICY

Justin Ridgment

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UNIVERSITY OF
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Document Author:	Justin Ridgment
Responsible Persons and Department:	Justin Ridgment Estates & Facilities Services
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<p>Indicate whether the document is for public access or internal access only</p> <p>Indicate whether the document applies to collaborative provision?</p> <p><i>(Strikethrough text, as appropriate)</i></p>	<p>Public Access</p> <p>Internal Access Only</p> <p>Applies to Collaborative Provision</p>
<p>Summary:</p> <p>This policy sets out the University's position re smoking on site.</p>	

Purpose

This policy has been developed to protect all staff, students, contractors and visitors from exposure to the harmful poisons of second-hand smoke and to ensure compliance with the relevant section of the Health Act 2006.

Policy

In accordance with the Smoke-free (Premises and Enforcement) Regulations 2007, the University of Winchester will ensure that all premises are smoke free and all employees are able to work in a smoke free environment. Smoking is prohibited in all University buildings and in all external areas with the exception of designated smoking areas. This policy includes company vehicles in which smoking is prohibited. This policy applies to all staff and students and anyone else on site for whatever purpose.

Electronic Nicotine Delivery Systems (ENDS / E-cigarettes / Vaping)

Electronic cigarettes and other types of electronic nicotine delivery systems that produce a nicotine vapour into the atmosphere are prohibited in all University buildings and vehicles as they are still considered not completely risk free and to have harmful emissions. The use of electronic cigarettes is therefore also restricted to designated smoking areas.

Implementation

All staff, students, contractors, conference delegates and visitors are to adhere to this policy and take responsibility for its implementation to help ensure all University sites are safe from second-hand smoke except for in the expected and agreed locations of designated smoking areas. Everyone is therefore encouraged to politely challenge those that do not adhere to this policy if they feel comfortable to do so. Designated smoking areas will be clearly marked.

The Director of Estates & Facilities Services will ensure that this policy is reviewed annually and made available to all on the University internet, intranet and at University receptions. At the annual review, the Director of Estates & Facilities Services has the authority to change any element of this policy to ensure its effectiveness and the safety of those on University sites.

Designated smoking areas will be marked with the appropriate signage.

Exemptions - Performers

Where the artistic integrity of a performance makes it appropriate for a person who is taking part in that performance to smoke, the part of the University premises in which that person performs will not be required to be smoke free for the performer during the performance. A risk assessment must be submitted to the University Health & Safety and Business Continuity Manager before the performance is held. This exemption does not apply to rehearsals.

Designated smoking areas

University Halls of Residence

Residents of University halls of residence and their guests are permitted to smoke outside of residential buildings subject to the following restrictions:-

- Smokers must ensure that their smoke is not blown or drawn into any University building and does not inconvenience other people.
- Smoking on balconies within accommodation is specifically prohibited.
- The University reserves the right to restrict smoking to specific areas adjacent to the residences as necessary.

King Alfred and Medecroft Quarters

Smoking is permitted at the following areas:-

- 1 King Alfred Centre Terrace Level 2. (*Access to this area may be controlled during events as it forms part of the Student Union licenced premises*).
- 2 West side rear of KKB.
- 3 North side of St James Hall
- 4 Adjacent to Medecroft white building.
- 5 Adjacent to Medecroft Annex.
- 6 By the west side of the Stripe.

West Downs Quarter Non-Residential

Areas Smoking is permitted at the following areas -

1. To the rear of the University of Winchester Business School near to the Maintenance block
2. Outside area adjacent to the launderette.

Winchester Sports Stadium

Smoking is prohibited anywhere on the premises.

Compliance

Any person present on a University site can ask smokers to cease smoking if not within a designated area. The Site Stewards are empowered to enforce this policy and to direct smokers to designated smoking areas. Anyone smoking in breach of this policy and refusing to immediately stop when asked by the Site Stewards will be removed from the site. Failure to comply with this policy is a disciplinary offence under the relevant procedures applying to staff and students.

Failure to comply with the requirements of the Smoke-free (Premises and Enforcement) Regulations (for example, smoking indoors) 2007 may also be liable to a fixed penalty fine and possible criminal prosecution.

Help to Stop Smoking

Help from the University to stop smoking can be obtained by contacting Nicki Bellerby (Staff Wellbeing Officer) – NikkiBellerby@winchester.ac.uk

The University Care first programme can offer help in stopping to smoke – <https://unimailwinchester.ac.sharepoint.com/sites/intranet#/start/workin-g- here/human-resources-and-payroll/staff-wellbeing/employee-support>

The NHS offers a range of free services to help smokers give up – [Quit smoking - Better Health - NHS \(www.nhs.uk\)](http://www.nhs.uk)