



# Direct Entry Application Form

Thank you for your interest in studying at the University of Winchester. Please email your completed form and any additional sheets to [admissions@winchester.ac.uk](mailto:admissions@winchester.ac.uk) or print out and post to **Course Enquiries and Applications, University of Winchester, Sparkford Road, Winchester, Hampshire SO22 4NR**

## 1 PERSONAL DETAILS

TITLE	FIRST NAME(S)	SURNAME

GENDER	PREVIOUS SURNAME (if applicable)	DATE OF BIRTH (DD/MM/YY)

**PROGRAMME OF STUDY** (as given in the University prospectus or on the website)

Do you wish to study the programme full-time  or part-time

Start date (YY/MM)

Programme delivery, attendance on campus at the University  or via distance learning\*

\*please note this option is only available if specified on our website.

Have you previously studied or are currently studying at the University of Winchester? Yes  No

If yes please provide your student number

CONTACT ADDRESS (all written communication will be sent to this)	PERMANENT/HOME ADDRESS (if different from contact address)

**AGENTS ADDRESS** (if applicable)

If possible, both a landline and mobile number should be supplied (if outside the UK, please include the international dialling code).

LANDLINE	MOBILE

Email (please note important information relating to your application will be sent to you by email. Please ensure that your email address can be easily read and that your email account will accept email sent from addresses ending @winchester.ac.uk).

**EMAIL ADDRESS**



**University/Higher Education e.g. BA, BSc, MA, MSc, MPhil etc**

QUALIFICATION	SUBJECT	GRADE	CLASSIFICATION	DATE OBTAINED (MM/YY)	NAME OF SCHOOL/COLLEGE/INSTITUTION

**Additional Skills/Qualifications/Membership of Professional Bodies**

QUALIFICATION	SUBJECT	GRADE	DATE OBTAINED (MM/YY)	NAME OF SCHOOL/COLLEGE/INSTITUTION

**Recognition of Prior Learning (RPL)**

If you want to claim exemption from modules, please list below the courses or prior experience you wish to be taken into consideration.

### 3 ENGLISH LANGUAGE QUALIFICATIONS

If English is not your first language and you have taken an English language examination, please give details. If you have been taught in English please specify the level and duration of study.

DATE	TITLE	OVERALL AND COMPONENT SCORES (please include IELTS Test Report Form Number if known)

### 4 EMPLOYMENT DETAILS

NAME AND ADDRESS OF CURRENT AND MOST RECENT EMPLOYER(S)	POSITION HELD (duties/responsibilities)	DATES FROM/TO

### 5 PERSONAL STATEMENT – ALL APPLICANTS

Please state why you wish to follow your chosen programme and how it relates to your previous experience. If you are applying for MA Writing for Children or MA Critical and Creative Writing, please also provide a sample of your writing e.g. a chapter of a novel, a short story, or a sample of poetry. If you are applying for MA Digital Media Practice please include a portfolio of work with your application or include a link to where your work is published.

## 6 REFERENCE

Please note that we are asking for your referee's details for information only - you will need to contact your referee yourself, and ask them to provide a reference to us directly.

<b>NAME</b>	<b>ADDRESS</b>
<input type="text"/>	<input type="text"/>
<b>POSITION</b>	
<input type="text"/>	

## 7 FEE STATUS

To assist us in assessing your fee status, please provide the following information (we will contact you if we require any further information):

<b>COUNTRY OF BIRTH (IF UK, PLEASE SPECIFY ENGLAND, SCOTLAND, WALES OR NORTHERN IRELAND)</b>	<b>NATIONALITY (AS STATED ON YOUR PASSPORT)</b>
<input type="text"/>	<input type="text"/>

Do you have dual nationality? Yes  No  If yes, please enter your second nationality:

<b>DATE OF FIRST ENTRY TO LIVE IN THE UK</b> (if not born in the UK)	<b>IN WHICH COUNTRY ARE YOU CURRENTLY LIVING?</b>
<input type="text"/>	<input type="text"/>

If you are not a UK national, please provide details of any previous study in the UK (start date, end date, level of study, location) – please continue on a separate sheet if necessary.

## 8 PAYMENT OF TUITION FEES

Please tell us how you are planning to fund your tuition fees and living expenses for the duration of your study by indicating which of the following sources you expect will provide the majority of your funds.

My own means  My family  My employer  Student finance  Other (please specify)

If you are applying for a scholarship to cover the cost of tuition, please indicate if you have::

Already received confirmation of the award  Applied and are awaiting the decision  Intend to apply

## 9 DISABILITIES

The University of Winchester welcomes applications from students with disabilities and considers them on the same academic grounds as those from other students. It is helpful for us to know about the nature of any disability in order to ascertain whether facilities are available at the University to meet students' special needs. Applicants with disabilities are encouraged to contact the Disability Adviser at [disability@winchester.ac.uk](mailto:disability@winchester.ac.uk) prior to applying.

Do you have a disability? Yes  No

**Please tick the box(es) which apply to you:**

- I am blind or have a serious visual impairment uncorrected by glasses
- I am deaf or have a serious hearing impairment
- I have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy
- I have a mental health condition, such as depression, schizophrenia or anxiety disorder
- I have a physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches
- I have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder
- I have a specific learning difficulty, such as dyslexia, dyspraxia or AD(H)D
- I have two or more impairments and/or disabling medical conditions (please specify)
- I have a disability, impairment or medical condition not listed above (please specify)

## 10. EQUAL OPPORTUNITIES MONITORING

All persons of the requisite standard, whether resident in the UK or elsewhere, shall be eligible for admission into the University. No disadvantage shall be imposed on any candidate for admission as a student of the University on the grounds of ethnic origin, religion, gender, or sexual orientation.

So that we can make our equal opportunities policy effective, please tick the button which is appropriate to you:

- Asian or Asian British – Bangladeshi
- Black or Black British - Caribbean
- Mixed – White & Black Caribbean
- Asian or Asian British – Indian
- Other Black background
- Other Mixed background
- Asian or Asian British – Pakistani
- Chinese
- White
- Other Asian background
- Gypsy or Traveller
- Other Ethnic background
- Arab
- Mixed – White & Asian
- Information refused
- Black or Black British - African
- Mixed – White & Black African

Have you been in care? Yes  No

Please tick this box if you have spent time living in public care as a looked after child, including:

- in local authority care and living with foster carers, or in a children's home
- being 'looked after' at home under a home supervision order in Scotland

This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are or have been a carer yourself. There is a separate question for learners that have caring responsibility.

If you select 'yes', your information will be treated in confidence, to help us provide support for you and may also be used for monitoring purposes, which try to inform and improve support for students who have been looked after or in care.

Do you have any caring responsibilities? Yes  No

Please tick this box if you are responsible for providing unpaid care for someone who has, for example, an illness, disability, mental health condition or addiction.

If you select 'yes', your information will be treated in confidence, to help us provide support for you and may also be used for monitoring purposes, which try to inform and improve support for students who have care responsibilities.

#### **11 HOW DID YOU FIND OUT ABOUT THE UNIVERSITY?**

The University of Winchester prospectus

The University of Winchester website

My university careers adviser/lecturer

Recommendation by a friend/colleague

The British Council

Elsewhere on the internet (please specify)

A directory of programmes (please state the title)

A postgraduate fair or event (please state which event)

An advertisement (please state which newspaper/journal)

Other (please specify)

## 12 DATA PROTECTION ACT 1998 AND DECLARATION

### UNDER THE GENERAL DATA PROTECTION REGULATION (GDPR) FROM 25 MAY 2018

The data collected on this form will be used for the purposes of administering an application to the University of Winchester. It will also be used for educational administration if you subsequently become a student of the University. The records created with regard to this data are subject to regulation by The General Data Protection Regulation (GDPR) from 25 May 2018.

The information contained in our records may be used for reporting, both internally within the University and to external bodies, who may include grant, loan or sponsor administrators and the Student Union. In submitting your application, you are confirming your agreement and awareness of your data being processed in line with this declaration and this privacy notice ('fair processing' notice) more generally.

I confirm that, to the best of my knowledge and belief, the information given on this form is true, complete and accurate, and that no information requested or other relevant information has been omitted. I understand that any offer of a place at the University of Winchester is made on the basis of the information given on this form.

**SIGNATURE** (please sign or type your full name)

**DATE**

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## 13. CHECKLIST

Please make sure that you include the following:

- Application form (all relevant sections completed and the declaration signed and dated)
- One reference in support of your application or have contacted your referee to provide a reference directly to [admissions@winchester.ac.uk](mailto:admissions@winchester.ac.uk)
- If English is not your first language and you have taken an English language examination: A certified copy of the test result certificate or IELTS Test Report Form Number
- If your work experience will enhance your application please enclose a CV
- If you require a visa to study in the UK please include a copy of your passport (pages showing nationality, full name and passport number) and copies of your qualifications.

Please return your completed form, reference/s and any additional sheets to: [admissions@winchester.ac.uk](mailto:admissions@winchester.ac.uk) or post to **Course Enquiries and Applications, University of Winchester, Sparkford Road, Winchester, Hampshire SO22 4NR.**